



OFFICIAL

EMHS Research Governance Payment of Administrative Fees

Version 4.0 Sept 2026

Fees apply to review of applications to East Metropolitan Health Service (EMHS) sites for commercially sponsored research projects and clinical trials:

- Research governance submissions for new projects
- Governance amendments for approved projects, including protocol amendments, document updates and contract variations.

Applications for non-commercial or grant-funded research do not attract a review fee.

Fees do not influence the decision to authorise or not authorise a project and the same fee is charged regardless of the outcome of the submission.

CURRENT FEES (<u>inclusive of GST</u>)	Note: Fees are reviewed regularly and are subject to change
New applications	\$3,850
Amendment* to approved project	\$660
Re-review of an amendment	\$320
Additional new EMHS site	\$1,100
Addition of sub-studies or extensions to approved projects	\$1,925

* Amendments include any changes to the protocol (excluding minor administrative changes), the suite of project documents (e.g., Investigator Brochures, PICFs, other participant-facing material) and contractual amendments including budget and legal document revisions.

PAYMENTS

Fees are payable by card using [EMHS BPOINT](#)

The Sponsor should reference payments with the RGS# on the approval letter and a short description (e.g.)
RGS0000001234 – new application
RGS0000001234 – amendment

BPoint will provide a *Payment Receipt/Tax Invoice* direct to the Sponsor, copied to the EMHS Research Hub and EMHS Accounts Receivable.

Alternatively, the Sponsor can pay the fee by EFT:

Account Name: EMHS OPERATING ACCOUNT

BSB: 066 040

Account Number: 1330 5396

Bank: Commonwealth Bank, Level 14, 300 Murrarie Street, Perth WA 6000

The same reference should be used and remittance advice sent to:

EMHS.EFTremittances@health.wa.gov.au

EMHS.REG@health.wa.gov.au

EMHS Research Hub

Email: EMHS.REG@health.wa.gov.au

Web: www.emhs.health.wa.gov.au/research

